

**BROKEN ARROW PUBLIC GOLF AUTHORITY MEETING MINUTES
JULY 27, 2004**

The Broken Arrow Public Golf Authority met for their regular meeting at City Hall on Tuesday, July 27, 2004, at 7:30 a.m.

1. Chairman Russell Peterson called the meeting to order at the noted time of 7:30 a.m.
2. Chairman Russell Peterson called for roll:

Present: Melissa Mahan (arrived during Item 4)
 Jeffery Scott
 Jack Edwards
 Mike Rampey (arrived during Item 4)
 John Herndon
 Russell Peterson

Absent: Matt Brown

Staff Present: James Twombly, City Manager
 Gary Blackford, Assistant to the City Manager
 Melanie Bolduc, City Clerk
 April Parnell, Assistant City Attorney
 Lynn Blevins, Director of Golf
 Scott Esmond, Director of Parks and Recreation
 Tom Caldwell, Finance Director
 Tom Cook, City Accountant

3. Consideration and approval of the minutes of the regular meeting of June 22, 2004.

No Discussion.

Motion by Scott, second by Edwards, to approve the minutes of the regular meeting of June 22, 2004.

Aye: Scott, Edwards, Peterson
Nay: None
Abstain: Herndon
Motion: Carried

4. Discussion and consideration of items from area Homeowner's Associations.

Mr. Jim Killerlain introduced resident Dave McGowan which lives off Hole #1, which noted the increased frequency of golf balls in his yard and suggested relocation of the T-Box and no trespassing notices be placed on the golf carts GPS system.

Killerlain provided copies of a letter to Members, which referenced the property owners' input into allocation of the May 2004 Bond funds. The outline addressed two projects advocated by the property owners for Maintenance Facility Screening and Port-A-Potty Placement and Upkeep. He also commented on the upcoming "Battle Creek Fun Day" event planned for August 28th and informed the Members that some of

the homeowners of Gettysburg and Shenandoah have expressed concerns about raising funds for a public golf course.

In response to McGowan, Director of Golf Lynn Blevins explained that the golf course does have signs stating not to enter private property, which are periodically relocated throughout the course. Also, that an officer is available to assist in the event of confrontation.

In response to McGowan, Chairman Peterson emphasized that the players do not have the right to enter private property and suggested placement of signage on Hole #1 notifying players not to enter private property. Members explained in reference to comments regarding Holes #1 and #10; there are not funds available for the reconfiguration of the golf course.

Parks Director Scott Esmond introduced resident Don Guy of Shenandoah Home Owners Association. Mr. Guy explained his concerns regarding golf course drainage issues, primarily off the Hole #4 green and Lots 26, 28 and 29. Members, Mr. Guy and Staff discussed the various points of concern regarding drainage issues and the editions elevation designs. Chairman Peterson asked that Esmond meet with the City Engineer to review the discussed issues. Guy also commented on the appearance of Hole #8 and how he believes that area is a direct reflection on the neighborhood and they desire that the area have a more manicured look. In response, Blevins explained that the past HOA representatives had offered to extend the 12' mowing strip to the pond and that annually staff mows the dike. Peterson commented that it has been an ongoing topic that homeowners would like to see the native areas mowed down, rather than the intended native condition.

No action taken.

5. Consideration of possible action of amendment of Trust to modify terms of members.

Mahan explained that the City Council has expressed that the current requirement of six years for Broken Arrow Public Golf Authority members is too long. Members and Staff discussed the current terms, different term options and that an amendment would need to be approved by City Council and filed with the Secretary of State.

Motion by Edwards, second by Scott, to approve the amendment of Trust to modify terms of members.

Aye: Mahan, Scott, Edwards, Rampey, Herndon, Peterson
Nay: None
Motion: Carried

6. Update and discussion of Bond projects.

Chairman Peterson informed those present that the Bond project sub-committee has had difficulties meeting with conflicts of schedules due to vacations but, are expected to meet in August; once a meeting date and time is set those present at the current meeting would be notified. Members and Staff discussed potential relocation sites for the current port-o-potty and the permanent levorotary facilities. Killerlain suggested that if the funds are minimal that the port-o-potty be relocated until the permanent facilities are built. Peterson responded that this topic could be addressed at the committee level.

No action taken.

7. Consideration and approval of staff to renew business insurance for the Battle Creek Golf Club.

No Discussion.

Motion by Herndon, second by Mahan, to approve staff to renew business insurance for the Battle Creek Golf Club.

Aye: Mahan, Scott, Edwards, Rampey, Herndon, Peterson
Nay: None
Motion: Carried

8. Consideration and possible approval of the report from Golf Course Superintendent.

Peterson commented that the rain has aided the growth and greenery. Blevins commented that since the refill work on Hole #6 he is pleased with the new growth, and there have been good comments of the changes with Hole #11.

Motion by Rampey, second by Edwards, to approve the report of Golf Course Superintendent as submitted.

Aye: Mahan, Scott, Edwards, Rampey, Herndon, Peterson
Nay: None
Motion: Carried

9. Consideration and possible approval of the report from Director of Golf.

Blevins explained that the timing of needs for maintenance will show high for the month, but in actuality maintenance is \$20,000 under the annual budget. In response to Members inquiry, Blevins explained the differences in individual memberships and corporate memberships and conversions; Pro Link fees and "Pro Link Member" grouped.

Motion by Rampey, second by Edwards, to approve the report from Director of Golf as submitted.

Aye: Mahan, Scott, Edwards, Rampey, Herndon, Peterson
Nay: None
Motion: Carried

10. Consideration and approval of Financial Statements for June 2004.

Members and Staff discussed the format of the Financial Statements for June 2004. Finance Director Tom Caldwell explained the payout reflections for principal payments for the fiscal year, and monthly payments. In response to inquiries, Caldwell commented that the debt schedule for the next ten years would be provided to the Members.

Motion by Herndon, second by Scott, to approve the Financial Statements for June 2004 as submitted.

Aye: Mahan, Scott, Edwards, Rampey, Herndon, Peterson
Nay: None
Motion: Carried

11. Consideration and approval of Claims List for June 2004.

No Discussion.

Motion by Scott, second by Rampey, to approve the Claims List for June 2004 as submitted.

Aye: Mahan, Scott, Edwards, Rampey, Herndon, Peterson
Nay: None
Motion: Carried

12. Other Business.

Chairman Peterson commented that he had received a phone call from a woman that was concerned that Stay for Play be offered to Broken Arrow hotels before going to Tulsa. In response, Blevins explained that the hotels solicit the golf course as a chosen amenity for their customers, not the other way around; also, that there are several Broken Arrow hotels that do participate such as, Holiday Inn and Hampton Inn. Blevins shared an advertisement for Battle Creek Golf Course that was in the Oklahoma magazine. Members discussed various courses and play.

No action taken.

13. Members considered adjournment.

Motion by Rampey, second by Mahan, to adjourn.

Aye: Mahan, Scott, Edwards, Rampey, Herndon, Peterson
Nay: None
Motion: Carried

The meeting adjourned at the noted time of 8:41 a.m.

Chairman

Secretary